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UOPX has a centralized security department located at the Phoenix Main Campus that establishes policy, protection strategies, and response strategies. UOPX does not have an on-site police department.

### *Contracted Security Guard Services*

Corporate Security provides security guards (via third-party contracted guard services) on its properties. These state-licensed personnel report all incident and crime information to the Security Operations Center (SOC), appropriate Campus Safety Coordinators, and/or any other CSA per the Clery Act. All information is reviewed by the Clery Compliance Officer for Clery Act crime reporting purposes. Corporate Security and local campus employees work closely with federal, state, and local law enforcement agencies to aid in the arrest of any individual who commits a crime against UOPX or its members on UOPX property or within its patrol jurisdiction.

The number of contracted security guards Corporate Security assigns to a local campus may vary depending on the size of the campus community and local crime trends. Security personnel do not have the authority to make law enforcement arrests. Corporate Security may choose to deploy authorized armed security personnel as needed.

Corporate Security works to provide at least one security guard at most local campus locations. These individuals serve as a point of contact in the event of an emergency, incident, or crime. The security personnel maintain a working relationship with local Campus Safety Coordinators to deter criminal activity and provide an environment of safety for the local campus communities. Additionally, during safety events, the Campus Safety Coordinator will communicate to students, faculty, and staff that Corporate HZXj gtn h Xdcig/XiZY hZXj gtn\j VgYh XVc Vhh hi 1 1] kVgdj h hZXj gtn VheZXi h!hj Xj Vh taking a written report, assisting the local Emergency Medical Services (EMS), providing safety escorts when requested, patrolling surrounding campus areas, and being a liaison with local law enforcement.

### *Training of Contracted Security Guards*

Each contracted guard meets basic training requirements in their applicable state for uniformed security personnel. Authorized personnel must carry a guard license, guard certificate, security officer registration, or state- hnj ZY\j VgY XVgY #8dgedgi Z HZXj gtn h Xdcig/XiZY hZXj gtn\j VgY h gZXZ kZ i g/c c\ that covers the following:

- Laws of arrest; search and seizure; crimes and elements; and use of force
- Report writing basics and documentation requirements
- Workplace violence recognition, response, and prevention
- AED<sup>1</sup> (where applicable), First Aid, and CPR<sup>2</sup> certification
- Clery Act and Campus Security Authority (CSA)
- Personal appearance and conduct that meets both security industry and UOPX standards
- Personal protection and patrols

<sup>1</sup> Automated External Defibrillator

<sup>2</sup> Cardiopulmonary Resuscitation



Skills such as verbal communications, customer service, interviewing, and crowd control

Monitor and control access to restricted areas both visually and electronically (where available)

Operate, monitor, and/or respond to central alarms, energy management or building automation equipment, Uninterruptible Power Supply (UPS) systems, electronic photo badging equipment, digital cameras, and/or other devices or systems that require monitoring

Maintain records and logbooks as required

- Legibly complete daily logs of incidents occurring on or around the premises, time schedules, and other information as required

Fire control, prevention, and evacuation procedures

Provide response and assistance during emergency situations

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## Safety Awareness and Crime Prevention

At UOPX, we take safety awareness and crime prevention measures seriously.

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Part of crime prevention is being alert to and aware of your immediate environment. Here are some important ways you can help keep yourself, and the UOPX community, safer and more secure:

- Roll up windows and lock your car

- Always take and keep your car keys with you

- At night, travel in well-lit areas and in pairs, if possible; avoid short cuts and deserted areas

- Walk with a sense of purpose – show you are calm, aware, confident, and know where you are going

- Scan the area, around and inside your car, before entering

- Do not leave valuable items visible inside your car, including personal items and school related materials such as textbooks

- Do not park in isolated or poorly lit areas

- Leave valuable items at home

- Do not leave your personal property unattended

- Do not carry more cash than necessary





The four safety events include 1) training describing the differences between a timely warning notification, an emergency mass notification, and a campus alert, 2) training on sexual assault awareness and prevention, 3





### No Weapons on Campus

No weapons are permitted on UOPX property. Possession, use, or storage of weapons on land and/or buildings owned, leased, or under the control of UOPX or its affiliated/related entities<sup>4</sup> is prohibited. However, a limited exception to this prohibition applies to University-controlled property within the State of Arizona as provided for in A.R.S. § 12-781. Additionally, Corporate Security may choose to deploy authorized armed security personnel as needed.

A weapon is defined to include any object or substance designed to (or which could reasonably be expected to) inflict a wound, cause injury, incapacitate, or cause death including, but not limited to, all firearms (whether loaded or unloaded, simulated or real), devices designed to expel a projectile (e.g., bb gun, air guns, pellet guns, crossbow, bow and arrow, etc.), swords, clubs, explosives, incendiary devices, knives with blades longer than 3 inches, martial arts weapons, electroshock devices (e.g., TASER), and chemicals.





### Cooperation with Law Enforcement Agencies

UOPX values its cooperative relationships with federal, state, and local law enforcement agencies. In addition to annual consultations for crime statistics reporting, Campus Safety Coordinators maintain working relationships with local law enforcement.

Occasionally, UOPX may employ contract-based, off-duty police officers. Currently, there is not a formal Memoranda of Understanding (MOU) in place with state or local law enforcement agencies and any of our campuses. Every campus does contact, at least annually, the local authorities which have jurisdiction over our Clery geography for annual crime statistics reporting purposes. In addition, law enforcement agencies are contacted in the event of an emergency on or near campus that would require their involvement.

On-going, cooperative communications and safety awareness programs may include:





### *The Campus Crime Log*

The Campus Safety Coordinator also maintains a **S O** of all reported criminal incidents and alleged criminal incidents (not just Clery Act crimes) that occurred on-campus, in or on noncampus buildings or property, on public property within the campus or immediately adjacent to and accessible from the campus, or in areas within the patrol jurisdiction of the UOPX Corporate Security contracted guards. The **S O** must be made available to the public and maintained at the front desk area for inquiring individuals. In the event a location does not have a front desk area, the **S O** will be kept in the Student Resource Center (SRC) (if one is on-campus). In rare instances where there is no front desk and no SRC, the Campus Safety Coordinator will retain the **S O**. The **S O N O** not contain personal or private information regarding victims or witnesses of reported crimes.

The **S O** for the most recent 60-day period must be open to public inspection, free of charge, upon request, during normal business hours. Anyone may have access to the **S O**, regardless of any association with UOPX. Any portion of the **S O** that is older than 60 days must be made available within two (2) business days of a request for public inspection. An archived **S O** must be kept for seven (7) years.



## Appendices

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This section contains a list of all identified CSAs at UOPX. For a location-specific point of contact, please see the [Appendix B](#).

### Members of the Security Department

Security Operations Center (SOC)      (866) 992-3301      (602) 557-7000      [SOC@phoenix.edu](mailto:SOC@phoenix.edu)



## Significant Responsibility for Student and Campus Activities

Campus & Acad Dir	Scott Myers	Phoenix	<a href="mailto:Scott.Myers@phoenix.edu">Scott.Myers@phoenix.edu</a>
Mgr Campus Ops	Ashley Kucharik	Phoenix	<a href="mailto:Ashley.Kucharik@phoenix.edu">Ashley.Kucharik@phoenix.edu</a>
Campus Ops Coord	Jennifer Oneal	Phoenix	Jennifer.Oneal@phoenix.edu

